



Notice of ANNUAL GENERAL MEETING

The next Annual General Meeting of the Building Workers Club Limited will be held on

**Sunday 25th November 2018, commencing at 11.00am
in the Tradies Function Room**

westtradies.com.au

Agenda

1. Confirmation of minutes of the previous Annual General Meeting held on 26th November 2017.
2. Reception of the Chairman's Message.
3. Reception of the Honorary Treasurer's Message .
4. Reception of the Director's Report.
5. Submission of the Auditor's Report for 12 months ended 30th June 2018.
6. Resolutions of which due notice has been given and submitted in accordance with the Articles of Association.
7. Returning Officers Report.
8. Any other business of which due notice has been given to members.

Attention Members

Members are requested to advise the Manager in writing seven (7) working days prior to the date of the Annual General Meeting, of any query relating to the Financial Accounts on which further information may be required. Such information will be extracted from the records and be available at the Annual General Meeting.

Members requesting a Copy of The Annual Report

Any member wishing to obtain a copy of the 2017/18 Financial Accounts (Auditors unsigned copy) may do so from Monday 5th November 2018 by visiting West Tradies Reception (Monday - Friday 10am until 5pm). Or the Annual report can be viewed online at www.westtradies.com.au

For and on behalf of the Board of Directors

Gail Patrin

General Manager

Resolutions for the AGM 25th November 2018

First Ordinary Resolution

That:

- (a) The Members hereby approve and agree to expenditure by the Club in a sum not exceeding forty thousand dollars (\$40,000.00) until the next Annual General Meeting of the Club for the following activities:
 - (i) The reasonable costs of directors undertaking mandatory training in accordance with the Registered Clubs Act or the Clubs By-laws.
 - (ii) The reasonable cost of a meal and beverage from the Club bistro for each director immediately before or immediately after, a Board or sub-committee meeting or any other meeting on Club business as approved by the Board on the day of that meeting, when that meeting corresponds with a normal meal time and the Club bistro is open.
 - (iii) Reasonable expenditure by the Club on an annual dinner to give thanks to directors of the Club and their spouses/partners.
 - (iv) The reasonable expenses incurred by directors either within the Club or elsewhere in relation to such other duties in relation to the business of the Club such duties having first been approved by the Board.
 - (v) The reasonable cost of an electronic device and/or internet access being made available to directors as may be necessary from time to time and approved by the Board to enable directors to participate in a meeting or carry out other duties as directors.

- (b) The members acknowledge that the benefits in paragraph (a) are not available for members generally but are only for those who are directors (and their spouses/partners in the circumstances in sub paragraph (iii)) of the Club and that notwithstanding paragraph (a) all out of pocket expenses incurred by a director in the course of carrying out his or her duties as a director in relation to the Club must not be paid or reimbursed unless approved by a current resolution of the Board of the Club.

Notes to Members on First Ordinary Resolution

1. The First Ordinary Resolution is to have the members in general meeting approve expenditure by the Club on directors (and their spouses/partners in certain circumstances) for a maximum amount of forty thousand dollars (\$40,000.00) in respect of the matters set out in the First Ordinary Resolution.
2. To be passed the First Ordinary Resolution requires votes from a simple majority of those members who being eligible to do so vote in person on the First Ordinary Resolution at the meeting.

Second Ordinary Resolution

That the members hereby approve:

- (a) The payment of the following honorariums to directors of the Club for services as directors of the Club until the next Annual General Meeting:
 - (i) President - \$2,000.00.
 - (ii) Ordinary Directors - \$1,500.00 each.
- (b) The honorariums in paragraph (a) are to be paid quarterly in arrears.
- (c) If the President or a director only holds office for part of the term, the honorarium shall be paid on a pro-rata basis.
- (d) The payment of the following additional honorariums to directors of the Club until the next Annual General Meeting:
 - (i) for each director (including the President) who attends a Board meeting the sum of \$80.00;
 - (ii) for each director (including the President) who attends a sub committee meeting as approved by the Board the sum of \$40.00;
 - (iii) for each director (including the President) who is required to attend any other meeting or club business as first determined and approved by the Board the sum of \$80.00 for each meeting or other attendance.

Notes to Members on Second Ordinary Resolution

1. The Second Ordinary Resolution is to have the members approve honorariums for the directors of the Club for duties to be performed by them until the next Annual General Meeting.
2. To be passed the Second Ordinary Resolution requires votes from a simple majority of those members who being eligible to do so vote in person on the Second Ordinary Resolution at the meeting.